



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT JACKSON
2400 JACKSON BOULEVARD
FORT JACKSON SC 29207-5015

IMFJ-ZA

6 May 16

MEMORANDUM FOR

Commanders, All Units Reporting Directly to This Headquarters
Commanders, Fort Jackson Partners in Excellence
Directors and Chiefs, Staff Offices, This Headquarters

SUBJECT: Policy Memorandum – Personnel Authorized to Subsist in Government Dining Facilities

1. References:

- a. AR 30-22, The Army Food Program, 24 Jul 12.
- b. DA Pamphlet 30-22, Operating Procedures for the Army Food Program, 6 Feb 07.
- c. Department of Defense Manual 1338.10-M, Manual for the Department of Defense Food Service Program, Mar 90.

2. Purpose: This memorandum establishes the Fort Jackson policy and guidelines for officers, civilian personnel, guests, and others to purchase meals in appropriated fund dining facilities. If conflicts should arise AR 30-22, paragraph 3-34, The Army Food Service Program will be the controlling authority. When appropriate, vendors, contractors, and the general public should be advised of these guidelines if working on or visiting Fort Jackson.

3. Policy.

a. Appropriated fund dining facilities are established primarily for the purpose of feeding enlisted Soldiers authorized subsistence in kind (SIK). Soldiers not authorized basic allowance for subsistence (BAS) will subsist without charge

b. If a group of ten or more personnel from another command is assigned or temporarily assigned for duty at Fort Jackson, the unit commander is responsible for informing and coordinating feeding requirements with the Fort Jackson Logistics Readiness Center Food Program Section of the change of support.

c. The following additional personnel are authorized to subsist:

- (1) Active Army retaining BAS (enlisted and officer).

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(2) Foreign military members in a training status on Fort Jackson.

(3) Reserve components, ROTC, and ARNG during and period(s) of inactive duty training (IDT) and or annual training.

(4) Nonprofit youth groups (Boy Scouts, Explorers, etc.) and Junior ROTC (members only) and applicants for military academies.

(5) Civilian contractor (food handlers) when on duty in a military dining facility.

(6) DOD/DA civilians working in 369th AG, 120th AG, Basic Training Battalions, United States Army Drill Sergeant Academy, and DLE maintenance employees working in troop billeting areas.

(7) Contract employees whose term of employment authorizes them to purchase meals in a military dining facility.

(8) Guests (must be escorted) of a military member authorized to use the facility; however, guests are limited to dining in the Drill Sergeant Academy, 120th AG, and 369th AG Dining Facilities.

d. The following categories of diners may purchase meals in the dining facilities only on special occasions. These personnel will not be authorized to purchase meals in any dining facility that exceeds 100 percent utilization rate. Approval to purchase meals will be submitted through the LRC Food Program Management Office and will be granted on a case-by case basis only.

(1) Family members and guests of military personnel (all facilities) during the serving of traditional holiday meals (Thanksgiving, Christmas, and the Army Birthday).

(2) Retired military personnel during the traditional Thanksgiving and Christmas holiday meals.

(3) Civilian dignitaries when escorted by military commanders and staff.

(4) Family members of civilian contract (food handler) employees during the traditional Thanksgiving and Christmas holiday meals during the food handler's tour of duty.

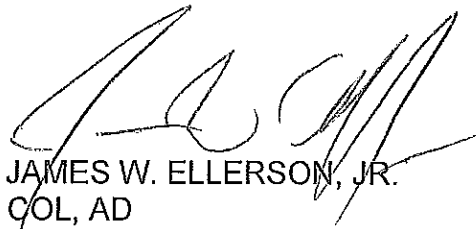
(5) Essential contract personnel during threat levels where community eating establishments are closed

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4. This memorandum supersedes any previous Fort Jackson policy subject regarding personnel authorized to subsist in appropriated fund dining facilities. This policy memorandum will be posted on all Fort Jackson tenant unit bulletin boards and at dining facility headcount stations.

5. Proponent for this policy is the Logistics Readiness Center, Food Program Office Ms. Annie Morrall, Installation Food Program Manager, or CW3 Jeremy M. Deck, Installation Food Advisor, (803) 751-5556/5374 or annie.m.morrall.civ@mail.mil and jeremy.m.deck.mil@mail.mil.



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